Town of Cohutta
Council Meeting
January 21, 2014

Present: Mayor, Ron Shinnick
Councilmen, Ben Manis, Greg Fowler, Shelia Rose
Town Clerk, Donna Henderson
Town Attorney, Todd Johnson
Visitors, Police Chief Ray Grossman and Bill Morgan

Ron called meeting to order at 8:15 P.M.

Appointments:
Town Clerk: Donna Henderson
Town Attorney: Todd Johnson
Police Chief: Ray Grossman
Recreation Chairperson: Dianne Stone (Dianne has agreed to serve until June, she has been the Rec. Chairperson for thirty-five years.
Zoning & Planning Board: Chairperson:Todd Johnson
Members, Larry Coker, Billy Prater, Amanda Walker.
Municipal Court: Judge, Allen Hammontree
Court Clerk: Shelia rose
Court Officer: Bill Morgan

Ben made a motion to accept these appointments, Greg seconded motion, Shelia abstained, motion passed.

Shelia moved to appoint Shane Kornberg to fill vacant seat on council, Ben seconded and motion passed.

Ron and Donna will be meeting with Rep. Tom Dickson and members of the Department of Community Affairs tomorrow (January, 22nd) in the office of Rep, Dickson at the State Capital.

Meeting Adjourned

R. Shinnick

Donna Henderson

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Zoning & Planning Board: Chairperson: Todd Johnson
Members: Larry Coker, Billy Prater, Amanda Walker.
Municipal Court: Judge: Allen Hammontree
Court Clerk: Shelia Rose
Probation Officer/Court Officer: Bill Morgan

Ben made a motion to accept these appointments, Greg seconded motion, Shelia abstained, motion passed.

Shelia made a motion to appoint Shane Kornberg to fill vacant seat on council, Ben seconded motion and motion passed.

Greg made a motion to appoint Shelia Vice-Mayor, Shane seconded the motion and motion passed.

Ron and Donna will be meeting with Rep. Tom Dickson and members of the Dept. of Community Affairs tomorrow (January, 22nd) afternoon in the office of Rep. Dickson at the State Capital.

Bill presented budget for Municipal Court. Copy attached with these minutes.

After going into Executive council where Bill, Ray, Todd and Donna where ask to leave the room it was agreed to add $100.00 a month to the budget to compensate Bill Morgan for his time and expenses *Greg made a motion to accept the Court Budget, Shelia seconded and motion passed.*

Ray presented proposed 2014 budget for the Police Dept. Copy attached to these minutes.

Greg made a motion to accept this budget, Ben seconded the motion and motion passed.

Due to the late hour the Fire Dept. budget was tabled until next meeting February 4th .

Meeting Adjourned

Town of Cohutta
Council Meeting
February 4, 2014

Present: Mayor, Ron Shinnick
Councilmen, Ben Manis, Greg Fowler, Shelia Rose, Shane Kornberg
Town Clerk, Donna Henderson
Visitors: Police Chief, Ray Grossman, Court Officer, Bill Morgan,
Police Officer, Josh Key, and Gene Aldridge

Ron Called meeting to order at 8:10 pm and Todd led the pledge to the flag.

Ron passed out registration forms to the Council for the Elected Officials Institute to be held February 28th - March 1st at the UGA Hotel and Conference Center, Athens and March 14th - 15th , UGA Tifton Campus Conference Center, Tifton.

Ron met with County Administrator Mark Gibson this afternoon and took him on a tour of Cohutta to show him some areas where we would like the county to help out.

Motions to have 1st reading on Book of Town Ordinances

Cemetery: *Ben made motion, Greg seconded , motion passed.*
Nuisance: *Shane made motion, Shelia seconded, motion passed.*
Code of Ordinances:

1. Animal Control- *Shelia made motion, Shane seconded , motion passed.*
2. Beer & Wine- *Ben made motion Shelia seconded, motion passed.*
3. Fine & Fee- *Greg made motion, Ben seconded, motion passed.*
4. Nuisance- *Shane made motion, Greg 2nd, motion passed.*
5. Planning and Land Use- *Shelia made motion, Ben seconded, motion passed.*
6. Speed Limit- *Greg made motion, Shane seconded, motion passed.*
7. Subdivision- Greg made motion, Ben seconded , motion passed.
8. Zoning Standards & Procedures-*Shelia made motion, Greg seconded, motion passed.*
9. Vacant and Foreclosed Property Registry-*Shane made motion, Shelia seconded, motion passed.*
10. Sign- *Greg made motion, Shelia seconded, motion passed.*

Shelia made a motion to change the time of the meeting from 8:00p.m. to 7:00p.m., Shane seconded and motion passed.

Shane moved that the meeting adjourn, Shelia seconded.

Donna Henderson

TOWN OF COHUTTA
Council Meeting Minutes
March 4,2014

Present: Mayor, Ron Shinnick
Councilmen, Ben Manis, Greg Fowler, Shelia Rose
Town Clerk, Donna Henderson
Town Attorney, Todd Johnson
Visitors, Police Chief Ray Grossman, Officer Josh Key, Bill Morgan,
and members of Zoning Committee, Larry Coker and Sandra Clayborne and citizen
Charles Hicks

Ron opened the meeting at 8:05 P.M. and Ben led the pledge to the flag.

Shelia made a motion to elect Sandra Clayborne to the Zoning committee, Ben seconded the motion and motion passed.

The Zoning/Planning committee met briefly to discuss and make suggestion to council on the sale of Charles Hicks property to Vera and Leslie Chambers.
Greg Fowler made a motion to accept the proposal of Zoning Board, Shelia Rose seconded and motion passed. Sale approved.

Shelia made a motion to pass the second reading of all the Codes and Ordinances, Ben seconded and motion passed.

Greg made the motion to adopt Cohutta codes as is on the second reading, Shelia seconded the motion and motion passed.

Shelia made a motion to allow Ron to dispose of surplus property, Ben seconded and motion passed.

Ben moved to pass first reading of new seal with revisions, Shelia seconded.

Ben moved to adopt mutual aid agreement upon Ron's review and acceptance, Shelia seconded. motion passed.

Meeting adjourned at 10:00P.M.

Ron Shinnick

Donna Henderson

TOWN OF COHUTTA
Council Meeting
April 1, 2014

Present: Mayor Ron Shinnick
Councilmen, Ben Manis, Greg Fowler, Shelia Rose, and Shane Kornberg
Donna Henderson, Clerk
Todd Johnson, Town Attorney

Visitors, Police Chief Ray Grossman, Bill Morgan and Gene Peters

The meeting was opened at 7:00 P.M. with the pledge to the flag.

Ben moved to accept March minutes with revision to motion of mutual aid to read – **Ben made a motion to adopt Police Dept. mutual aid agreement between Cohutta and Varnell upon Ron's review and acceptance, Shelia seconded, motion passed**-*Greg seconded motion and minutes where approved.*

Around Town: Ball games start Monday April 7th - There are 15 games on the schedule for this season.
Fire Dept. bike ride will be April 12th
Zoning Committee will meet Monday April 21st
Ruritan Chicken Que is Saturday April 26th.

Shelia made a motion to adjourn, Greg seconded the motion and motion passed.

Ron Shinnick
Donna Henderson

TOWN OF COHUTTA
Council Meeting
May 13, 2014

Present: Mayor Ron Shinnick
Councilmen, Greg Fowler, Ben Manis, and Shelia Rose
Todd Johnson, Town Attorney
Donna Henderson, Clerk
Visitor: Bill Morgan

Meeting was opened with the Pledge of Allegiance.

Ron stated this is an adjourned meeting due to May 6th meeting being postponed.

Ben moved to approve April minutes, Greg seconded and motion passed.

Shelia made a motion to adopt the North Georgia Electric Franchise Ordnance, Ben seconded motion and motion passed.

Ben made a motion that letters and pictures be sent to property owners stating intent to proceed with nuisance complaints, Shelia seconded and motion passed.

Shelia moved to pass first reading of noise ordnance presented by Todd, Ben seconded.

Greg moved to pass first reading of 2012 International Property Maintenance Code, Shelia seconded and motion passed.

Greg made the motion to adjourn, Shelia seconded.

Ron Shinnick

Donna Henderson

TOWN OF COHUTTA
Council Meeting
June 3, 2014

Present: Mayor, Ron Shinnick
Councilmen, Greg Fowler, Ben Manis, Shane Kornberg
Todd Johnson, Town Attorney
Donna Henderson, Clerk

Meeting was opened with the Pledge of Allegiance.

Ben moved to accept May minutes, Shane seconded, motion passed

Ron will be meeting with Julie Meadows later this month to discuss available grants.

Greg made the motion to give the Chambers the opportunity of accepting an offer (based on current appraised value) from the town on the strip of property running along the ally between town property and their property. If they choose not to accept this offer the property will be condemned and a fence will be erected on the east side of the alley with no access to their property. Ben seconded the motion and motion passed .

Shane moved the meeting be adjourned, Ben seconded and motion passed.

Ron Shinnick

Donna Henderson

TOWN OF COHUTTA
Council Meeting
July 1, 2014

Present: Mayor, Ron Schinnick
Councilmen, Ben Manis, Greg Fowler, Shane Kornberg, Shelia Rose
Todd Johnson, Town Attorney
Donna Henderson, Clerk
Visitors Lynn Henderson and Daniel Henderson, Mikaela Griggs, Ed Weiss, Jeff Brock

Ben moved to approve June minutes, Greg seconded and motion passed.

Greg made a motion on second reading to adopt the International Property Maintenance ordinance of 2012, Shelia seconded motion and motion passed.

Lynn Henderson came to the meeting to inform council his intent to comply with their request regarding clean up of his family's property.

Meeting adjourned

Donna Henderson

TOWN OF COHUTTA
Council Meeting
August 5, 2014

Present: Mayor, Ron Shinnick
Councilmen, Greg Fowler. Ben Manis, Shane Kornberg, Shelia Rose
Todd Johnson, Town Attorney
Donna Henderson, Clerk
Visitors: Gene Peters, Pam Shinnick,
Special Guest, Eli Davis and his mother Debra Davis

Eli came to observe the meeting for credit toward his civic badge in the Boy Scout program.

Ron called the meeting to order and Eli lead the pledge.

Ben made the motion to suspend reading of July minutes until next month, Shane seconded the motion and motion passed.

Greg made a motion for first reading to increase minimum square footage of new home construction from 1,100 sq. ft. to 1,500 sq. ft., Shelia seconded motion and motion passed.

Shelia made a motion for a first reading amending ordinance on maximum length of grass to be eleven inches, Ben seconded and motion passed.

Shelia made a motion to accept resolution agreeing to land swap between Town of Cohutta and Cohutta Elementary, Shane seconded and motion passed.

Shelia made a motion to send a certified letter to Brandon Harrison informing him the house he has under construction at ____ Wolfe Street is not in compliance with the Town's minimum requirement of 1100 sq ft. and also remind him the septic system has to be certified with the health department. Ben seconded motion and motion passed.

Ben made motion for first reading on the request for annexation of the Dollar General Store, 4525 Cleveland Hwy parcel#11-119-01-048 by Francis Bentz agent for 543DG,LLC. Shane seconded motion and motion passed.

Greg made motion for first reading on the request of owners Shelia and David Rose for annexation of parcel #11-121-18-000. Ben seconded and motion passed.

Shelia moved to accept Jennifer Tate as chairman of recreation committee , Shane seconded and motion passed.

Shelia moved to adjourn, Greg seconded

Ron Shinnick

Donna Henderson

TOWN OF COHUTTA
Council Meeting
September 2, 2014

Present: Mayor, Ron Shinnick
Councilmen, Ben Manis, Shane Kornberg, Shelia Rose, Greg Fowler(arrived 7:45)
Todd Johnson, Town Attorney
Pan Shinnick, Acting Clerk
Visitors: Wanda Manis, Gene Peters, Jim Garner and from Cohutta Volunteer Fire Department
Billy Dycus, Donnie Mason, Brent Flowers, Anthony Flowers, Chris Thomas...

Ron opened the meeting with the Pledge.

Ben moved to approve the July and August minutes, Shane seconded the motion and motion passed.

Shane made a motion to approve the appointment of Robbie Chase as Town's volunteer building inspector, Shelia seconded the motion and motion passed.

Ron recognized Don Henderson for his 52 years of service as Cohutta's Fire Chief and asked for Ben Manis appointment as Chief upon Don's retirement.

Shelia moved to accept the appointment, Shane seconded and motion passed.

Todd Johnson administered the oath of office and Ben was sworn in as the new Chief.

Don presented Ben with the Fire Chief's badge and in turn as a token of their gratitude Ben presented Don with a gold fire ax with the signature of all the firemen in the department.

Ben's first official act as new chief was to appoint Donnie Mason to the position of Lieutenant.

Shelia moved to adopt International Property Maintenance Org. 2012 on 2nd reading with amendment stating that the height of grass is not to exceed eleven inches in area around a house (curteledge), Shane seconded and motion passed.

Ben made a motion to table discussion of increasing minimum residential building requirements to 1500 square feet and keep current requirement of 1100 sq. ft., Greg seconded and motion passed.

On second reading of annexation of parcel #11-119-01-048 (Dollar General Store) Ben made motion to approve, Shane seconded and motion passed.

On second reading of annexation of parcel #1-121-8-00 (Rose property) Shane moved to approve, Greg seconded.

Ben made a motion to adjourn, Shelia seconded.

TOWN OF COHUTTA
Council meeting
October 7, 2014

Present: Mayor, Ron Shinnick
Councilmen, Ben Manis, Shane Kornberg, Sheila Rose
Todd Johnson, Town Attorney
Donna Henderson-Maples, Clerk

Visitors: Jim Garner

The meeting was opened with Ben leading the pledge.

Ben made motion to accept minutes from September meeting Shelia seconded, motion passed.

Shelia moved to amend the annexation proposal by resolution to go up Blair Rd. to the Georgia-Tennessee line and send to Whitfield County. Shane seconded and motion passed.

Ben made a motion to adjourn, Shelia seconded.

Ron Shinnick, Mayor

Donna Henderson-Maples, Clerk

TOWN OF COHUTTA
Council Meeting
December 2, 2014

Present: Mayor, Ron Shinnick
Councilmen, Ben Manis, Greg Fowler, Shane Kornberg
Todd Johnson, Town Attorney
Donna Henderson-Maples, Clerk
Visitors: Ray Grossman, Bill Morgan, Josh Key, and Phil Reed from **R**ural **C**ommunity **A**ssistance **P**artnership

The meeting was opened with Shane leading the pledge.

Mr. Reed spoke briefly to the council about how **RCAP** might be of assistance to Cohutta in developing a plan to bring sewer to the down town area.

Ben moved to approve the minutes of the October meeting, Shane seconded and motion passed.

Old Business:

Ron reported on the Fall GMA meeting in Calhoun where former Mayor Don Henderson was presented with the Life-Time Achievement award for his forty four years of service. In attendance from Cohutta where Todd Johnson, Ron Shinnick, Shane Kornberg and Donna Henderson-Maples.

Ron also reported on the meeting he and Shane had with Governor Deal's staff in October.

It was decided Ron and Todd would meet with the Chambers one last time regarding ownership of the alley.

Ron and Donna met with **D**epartment of **C**ommunity **A**ffairs and **N**orth **W**est **G**eorgia **R**egional **C**ommission learning about grant programs that Cohutta might qualify for.

Shane made a motion to pass the 4 year SPLOST resolution, Greg seconded and motion passed.

Shane moved that the budget for 2015 be $208,643, Greg seconded and motion passed.

Shane made a motion there be four separate referendums (N,S,W,E with more detailed description to follow) on annexation, Greg seconded and motion passed.

Next meeting will be January 6, 2015

Ben moved to adjourn, Shane seconded.

Ron Shinnick

Donna Henderson-Maples

TOWN OF COHUTTA

	2014 Total	Cut by 25%	2015 Budget
DUES AND SUBSCRIPTIONS	1,435.29	358.82	1,076.47
CONTINUING EDUCATION	325.00	81.25	243.75
CREDIT CARD	127.93	31.98	95.95
COURT FEES	5,913.30	1,478.33	4,434.98
JAIL EXPENSE	1,260.00	315.00	945.00
DEPOSIT CORRECTION	15.00	3.75	11.25
BANK FEE	438.98	109.75	329.24
Operations			
Certifications and Licenses	77.75	19.44	58.31
Community Events	4,073.83	1,018.46	3,055.37
Insurance	3,300.00	825.00	2,475.00
Office Supplies	4,075.17	1,018.79	3,056.38
General Supplies	1,133.59	283.40	850.19
Gasoline and Fuels	16,559.18	4,139.80	12,419.39
Internet and Cable	338.99	84.75	254.24
Utilities	22,430.24	5,607.56	16,822.68
Maintance Grounds	2,413.33	603.33	1,810.00
Repairs Equipment	17,354.70	4,338.68	13,016.03
Repairs buildings	19,606.31	4,901.58	14,704.73
Postage	690.29	172.57	517.72
Printing and Copying	595.87	148.97	446.90
Supplies	3,710.14	927.54	2,782.61
Telephone	5,361.94	1,340.49	4,021.46
Operations	824.35	206.09	618.26
Total Operations	**102,545.68**	**25,636.42**	**76,909.26**
Contract Services			
IT Support	774.79	193.70	581.09
Accounting Fees	2,784.00	696.00	2,088.00
Legal Fees	3,830.00	957.50	2,872.50
Outside Contract Services	754.52	188.63	565.89
Contract Services Other	4,459.97	1,114.99	3,344.98
Total Contract Services	**12,603.28**	**3,150.82**	**9,452.46**
Facilities and Equipment	1,702.04	425.51	1,276.53
Other Types of Expenses			
Insurance-Liability	20,114.00	5,028.50	15,085.50
Payroll Tax Expenses			
Payroll Tax Expenses	9,822.62	2,455.66	7,366.97
Wages and Salaries	118,290.48	29,572.62	88,717.86
Total Payroll Expenses	**128,113.10**	**32,028.28**	**96,084.83**
Travel and Meetings			
Food	500.20	125.05	375.15
Conference	1,764.11	441.03	1,323.08
Travel	393.64	98.41	295.23
Travel and Meetings Other	939.11	234.78	704.33
Total Travel and Meetings	**3,597.06**	**899.27**	**2,697.80**
Total Expense	**278,190.66**	**69,547.67**	**208,643.00**

TOWN OF COHUTTA

	2014	Projected 2015
Total Income	242,112.16	242,112.16
Total Expenses	278,190.66	208,643.00
Net Income	(36,078.50)	33,469.16

TOWN OF COHUTTA

Ordinary Income	2014 Total
Court Fines	41,766.08
Beverage Taxes	13,749.04
County Tax Revenue	8,226.61
Franchise Income	11,271.39
Funds From Insurance Companies	35,830.88
Rent income	1,775.00
State of GA shared Revenue	90,287.19
Direct Funds Other	750.00
Miscellaneous Revenue	38,023.07
Other Income	182.90
Contributions	250.00
Total Income	242,112.16

Cohutta Volunteer Fire Department

Budget 2015

Vehicles (3)

MR1 (medical rescue)

First out Engine (101)

Second Engine (102)

(Spare vehicles several)

Fuel:	$1500.00
Basic Service:	$ 750.00
Equipment upgrade:	$ 3000.00

Personnel

(Volunteers)(18) 3 Med -4-5 Fire

Retirement:	$ 3000.00
PPE personal protection:	$ 5000.00
Training:	$ 2000.00

Total: $ 15,250.00

Major repairs ect. $ 5,000.00

One time fire training Center $ 5,000.00

2015 Police Department Budget

Salaries:

Position One:- $37,500.00

Position Two:- $18,000.00

Position Three:- $9,600.00

Total- $65,100.00 Plus Payroll Tax

Vehicles 04 :

Fuel: - $ 22,000.00

Oil service: - $700.00

Misc. repair:- $1800.00

Tires:- $1800.00

Total-$ 26,300.00

Other:

Office supplies:- $500.00 **Total-$500.00**

Uniforms & Ammo:- $2,500.00 **Total-$2,500.00**

Training **Total-$3,500.00**

* Not Including Insurances or workers comp.*

*** Not including payroll taxes*** **Total:-$97,900.00**

External drive (Video Storage) $ 125.00

Laptop (Josh) $ 750.00 includes vehicle mount & printer

(Major repairs and Replacements----Vehicles-computers ect.) ($6,500.00)

one time two? { Taser:-$1,200.00 } per .