

New Renewal

Calendar Year _____

Town of Cohutta
5102 Red Clay Road
P.O. Box 290
Cohutta, GA 30710
Phone: 706-694-3330
Fax: 706-765-2850



For Office Use Only

Certificate No. _____

Issue Date: _____

Cohutta Occupational Tax Certificate Application

Business Name: _____

Business Physical Address: _____

City

State

Zip Code

Business Mailing Address: _____

City

State

Zip Code

Business Phone: _____ Business email: _____

Contact Name: _____

Business web site (if applicable): _____

GA Sales Tax Number (if applicable): _____ NAICS Code: _____

Category: Business Professional or Licensed Trade (refer to Exhibit "A")

____ I certify that upon being subject to filing, the above listed business will become compliant with E-Verify and SAVE. A Federal Work Authorization Number will then be supplemented.

I have do **not** have over 11 employees and I am am **not** exempt from filing.

This occupational tax is due annually and renewal notices will be sent by the first of November for the following year with payment due by the end of the current calendar year.

Signature

Date

Tax Paid _____

Date Paid _____

Method of Payment

Cash Check

Money Order Credit Card

Town of Cohutta Occupational Tax Instruction Sheet

The Town of Cohutta passed an Occupational Tax Ordinance on the 7th of December 2021 to impose regulatory fees on businesses subject to jurisdiction of Cohutta, Georgia.

All businesses located within the Cohutta Town limits must obtain an Occupational Tax Certificate.

Important Items

A Georgia Sales Tax Number is required prior to the issuance of an Occupational Tax Certificate (if applicable). If you need assistance, please contact the Department of Revenue at 1-877-423-6711 or one of their regional offices found at the following website <https://gtc.dor.ga.gov>

A North American Industry Classification System (NAICS) code is also required. NAICS codes are numbers that indicate your primary line of business. NAICS is a self-assigned system. No one assigns you a NAICS code. Visit <https://www.naics.com> <http://www.naics.com/> to find your corresponding code.

All applicants will abide by applicable federal/state/local laws.

Initial on the application form that you will become compliant with E-Verify and SAVE.

Check the appropriate boxes on the application form if you have over or under 11 employees and your exemption status.

Your application and payment can be submitted to the Town Clerk at 5102 Red Clay Road Cohutta, GA 30710 or mailed to P.O. Box 290 Cohutta, GA 30710

Payment is expected at the time the application is received.

Business \$100

Professional or Licensed Trades \$150 (refer to Exhibit “A”)